

TRANSMITTAL SLIP		DATE	
TO: <i>m.</i>		STAT	
ROOM NO.	BUILD		
REMARKS: <i>Please see that these procedures are followed.</i>			
STAT		<i>developed the management and will follow thru.</i>	
FROM		STAT	
ROOM	SION		

OPTIONAL FORM NO. 10

UNITED STATES GOVERNMENT

Memorandum~~SECRET~~

TO : Chief, Printing Services Division, OL

DATE: 2 November 1962

FROM : Chief, Security Staff, OL

SUBJECT: Bladensburg Metals, Inc.
Kenilworth Avenue and Lawrence Street
Bladensburg, Maryland

1. On 25 October 1962, Mr. W. J. Rhees, SS/OL accompanied Messrs. [redacted] PSD/OL to the above company to check on and observe a way in which TOP SECRET metal plates can be disposed of in a secure manner. The procedure arranged by your office and implemented by your employees appeared to be satisfactory if always performed under the same conditions as on this visit.

STAT

2. Approval is granted by the Security Staff, OL for TOP SECRET metal plates to be destroyed in the future at this facility providing the following conditions are adhered to:

a. TOP SECRET plates must always be folded in a way that will prevent observation by unauthorized persons.

b. A metal box or trunk is to be used to convey the folded plates to which is attached an S&G 3-way combination padlock, with the combination to be known only to PSD/OL employees.

c. The box or trunk is to be carried in an Agency vehicle that is manned at all times by two Agency employees, one to drive and the other to escort.

d. TOP SECRET plates will only be conveyed to this company on a scheduled basis and after the "kettle" to be used has been pre-heated to permit disposal in a minimum amount of time.

e. The Agency employees present shall closely observe the movement of the plates from the box to the "kettle" to make sure none are observed or abstracted and to maintain the maximum security protection.

f. The Agency employees must not leave the "kettle" area until the plates are melted beyond recognition.

STAT

[redacted]

~~SECRET~~

[redacted]

~~SECRET~~

SUBJECT: Bladensburg Metals, Inc.
Kenilworth Avenue and Lawrence Street
Bladensburg, Maryland

Distribution:

- Orig & 1 - Addressee
- 1 - C/SB/Phys SD/OS
- 1 - Company file
- 1 - Chrono

OL/SS:WJRhees:nn (2 Nov 62)

STAT

~~SECRET~~